

FILED

NOV 26 2012

RESOLUTION NO. 37, 2012

CITY CLERK

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Legal budget to meet current and anticipated expenditures within said Department, and,

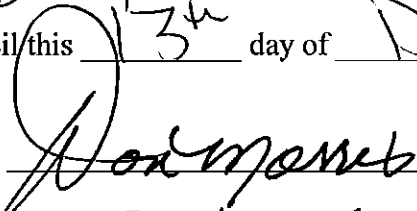
WHEREAS, There are surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.


BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM:	#03-432.010	TO:	#01-413.030
	Services Contractual		Employer Grp Health
	\$5,600.00		\$5,600.00
	<b>Total</b>		<b>\$5,600.00</b>


Introduced by:  John Mullican, Councilman

Passed in open Council this 13<sup>th</sup> day of December, 2012.

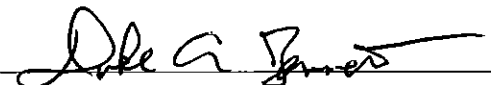
 Don Morris, President

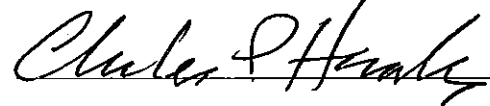
ATTEST:  Charles P. Hanley, City Clerk

Presented by me to the Mayor this 14<sup>th</sup> day of December, 2012.

 Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 14<sup>th</sup> day of DECEMBER, 2012.

 Duke A. Bennett, Mayor

ATTEST:  Charles P. Hanley, City Clerk

# **REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Legal (0101-0014)

DATE: 11/12/12

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>03-432.010</u>	<u>Services Contr.</u>	<u>\$ 5600</u>
TO:	<u>01-413.030</u>	<u>Employer Group Health</u>	<u>\$ 5600</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ \_\_\_\_\_

Department Head Approval:  
(Forward to Mayor)

Signature

Date: 11/16/12

Mayoral Approval:  
(Forward to Controller)

Signature

Date: 11-16-12

Controller Approval:  
(Forward to the Legal Department)

RECEIVED

Date: 11/12/12

Received by Legal:

Date

NOV 16 2012

Resolution # 37

**CITY LEGAL**

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

# Memo

**To:** Members of the City Council  
**From:** Leslie Ellis, City Controller  
**CC:** Duke Bennett, Mayor  
**Date:** 11/16/2012  
**Re:** Legal Department Transfer

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This transfer is to move funds from the Services Contractual line item to the Employer Group Health line item. An employee was added to the Group Health plan that was not previously on it, so funding was short. There is no new money involved; only transferring money to cover expenses.

Please feel free to contact me with any questions.

Sincerely,

Leslie Ellis  
City Controller  
812-244-2359  
[Leslie.Ellis@terrehaute.in.gov](mailto:Leslie.Ellis@terrehaute.in.gov)